**County Criminal Courts Attorney Appointment Application Checklist**

[ ]  1. Complete attached application and return to
 Rina Maloney
 1450 E. McKinney, Ste. 1333, Denton, TX 76209
 Phone: (940)349-2102 Fax: (940)349-2101
 Email: Rina.Maloney@DentonCounty.com

[ ]  2. Ensure that the Affidavit regarding your practice is complete and notarized

[ ]  3. You may submit CLE hours but the requirement of 10 hours each year is waived for the initial
 application process

[ ]  4. Before submitting please note that in order to be eligible for the appointment list, an attorney
 must meet the following minimum requirements: (Denton County Statutory Indigent Defense Plan pgs. 10-13)

 [ ]  A. Licensed practicing attorney and a member in good standing with the State Bar
 [ ]  B. Must devote at least 30% of time practicing criminal law in the State of Texas or
 be board certified by the Texas Board of Legal Specialization in criminal law
 [ ]  C. Handled at least 5 contested criminal trials before the court and/or 5 criminal
 jury trials and/or criminal appeals greater than a Class “C” offenses
 With lead counsel experience in at least 2 cases
 [ ]  D. May not have any public disciplinary action by the State Bar or any other
 licensing authority of any state within the last 3 years or be found by any court
 to have engaged in professional misconduct within the last 3 years
 [ ]  E. Must maintain an office that has operational and functional equipment that is
 able to receive from the courts and clients email, fax, telephone/voice messages
 [ ]  F. Ability to produce typed motions/orders
 [ ]  G. May not be on community supervision probation, deferred adjudication or
 participating in the diversion program, or owe fines or court costs for any
 criminal offense above a Class “C”
 [ ]  H. Must not be under indictment or charged with a criminal offense involving
 moral turpitude
 [ ]  I. May not have a judgment or outstanding debt/in default to any governmental
 entity or federally insured program
 [ ]  J. Maintain principal office in Denton County, as listed with the State Bar of Texas
 [ ]  K. Must be approved by a majority of the Statutory County Court Judges

[ ]  5. If approved:
 [ ]  A. Each year submit, by October 1st, proof of 10 hours of criminal law CLE
 [ ]  B. Each year file, by October 1st, affidavit that 80% of total criminal cases are
 pending in Denton County.
 [ ]  C. Each year submit, by October 15, to the Texas Indigent Defense Commission a
 statement that describes the percentage of the attorney’s practice time that was
 dedicated to work based on appointments accepted in this county